CCD Business Development Corporation COVID-19 Loan Program Information Sheet

<u>Purpose</u>: With the outbreak of COVID-19 across the nation, many businesses are currently and potentially facing revenue shortfalls that compromise their ability to cover operating expenses like payroll, rent, loan payments, utilities, etc. This program is to provide immediate assistance to enable the business time (if eligible) to apply for additional assistance through other programs like the SBA Disaster Loan Program. *This program was created to assist with business financing when other financing is not available.*

To Get Started: Contact a CCD Business Development Corporation Loan Officer to determine the eligibility of the proposed project.

Theresa Haga Business Finance Manager 540 Anderson Avenue Coos Bay, OR 97420 541-756-4101 x1

Email: t.haga@ccdbusiness.com

Michele Laird Loan Assistant/Loan Servicing Specialist 540 Anderson Avenue

Coos Bay, OR 97420 541-756-4101 x3

Email: m.laird@ccdbusiness.com

If the project is eligible for funding under the program, the next step is to prepare/submit loan application checklist items.

Who May Borrow: Small businesses located in Coos, Curry and Douglas counties. Operating Company (business) has been in business for at least two (2) years.

Is Collateral Required: Personal Guarantees will be required.

Eligible Loan Amounts: \$1,000 - \$15,000.

<u>What Terms Are Available</u>: Payments will be deferred for three (3) months. 4% interest rate for loans funded with the COVID-19 Loan Program. Five (5) year repayment period.

Eligible Loan Purposes:

- > Payroll
- Rent/Lease Payments
- ➤ Loan Payments
- Utilities, etc.

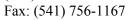
Complaints of discrimination should be sent to: Federal Trade Commission, Equal Credit Opportunity, Washington, DC 20250

CD Loan Application – COVID-19

Loan Department Office

disclosed and explained on an attached sheet.)

540 Anderson Avenue Coos Bay, OR 97420 (541) 756-4101





COMPANY INCODMATION	T.				
COMPANY INFORMATION					
Company Name					
Address		City		_ State _	Zip
Type of Industry			Date I	Established	
Type of Entity (check one):	Proprietorship	Partnership	Corporation	LLC	Trust
Web Site					
Primary Contact Person					
Title		Email A	Address		
COMPANY OWNERSHIP					
Name		Title		Ov	vnership %
Name		Title		Ov	vnership %
TOTAL PROJECT COSTS					
Rent/Lease Payment	\$				
Utilities	\$				
Wages	\$				
Loans	\$				
Other:	\$				
Total Project	\$				
EMPLOYEE QUESTIONNAI	R				
Number of current employees'					
MISCELLANEOUS QUESTI	ONS				
Have you or any officer of you Are you or your business invol					
Have you ever been charged w Include offenses wh					motor vehicle violation? ests and charges must be

CHECKLIST

Please provide copies of the following items, if applicable.

Traditional Lender Denial Letter or Email.
2019 Business Federal tax returns or CPA Prepaid
Financials
Personal Financial Statement for anyone with 20% or
more ownership (form attached)
Credit Check Form (form attached)
Corporation: Articles of Incorporation stamped as
"filed" by the State and By-Laws (if applicable)
Limited Liability Company: Articles of Organization
stamped as "filed" by the State and Operating
Agreement (if applicable)

NOTE: Incomplete packages could cause delays in the processing of the loan.

PRINCIPAL PROFILE

Name	Title	% Owned	Military Service	Vietnam Service	Service Disabled	*Race Sex
			From: To:	Yes or No	Yes or No	
			From: To:	Yes or No	Yes or No	

Must add to 100%

Column A

With what race does the owner most closely identify? Choose only one.

- A. African American
- B. Native American (other than Eskimo or Aleut)
- C. Eskimo or Aleut
- D. Asian or Pacific Islander
- E. White
- F. Other

Column B

Does the owner consider him/herself to be of Hispanic origin? Choose only one.

- 1. No (not Hispanic)
- 2. Yes (Puerto Rican)
- 3. Yes (other than Puerto Rican)

ASSISTANCE AGREEMENT

Loan Applicant hereby acknowledges that CCD and/or its *staff do not and cannot guarantee* that Loan Applicant will receive loan(s) or loan guarantee(s) from CCD, or from private or public lenders or guarantors.

Loan Applicant further acknowledges that CCD may request information from Loan Applicant and that failure to furnish the information requested on a timely basis will delay the specific assistance to be provided.

Loan Applicant agrees that there are no oral promises, terms, or agreements outside this agreement, and that this written agreement controls over any such oral promises, terms or agreements, whether they are conflicting, addition, or consistent. No changes may be made to this agreement by any agent or employee of CCD, or another party, without express written approval from CCD's Executive Director.

		certifies								

Ву:	
Title:	Date:

^{*}For each owner, please select the appropriate letter from Column A and the appropriate number from Column B, then please enter the answer in the column marked race.

AUTHORIZATION TO RELEASE INFORMATION

I/We hereby authorize the release to CCD Business Development Corporation of any information they may require at any time for any purpose related to my/our credit transactions with them.

I/We further authorize CCD Business Development Corporation to release such information to any entity they may deem necessary for any purpose related to my/our credit transaction with them.

I/We hereby certify that the enclosed information, including any attachments or exhibits provided herewithin, or later, is valid and correct to the best of my/our knowledge.

Name of applicant(s)	
Signature of applicant(s)	Date
Name of applicant(s)	
Signature of applicant(s)	Date

DUNS#

All RLF Ultimate Recipients <u>except individuals</u> must have a Dun & Bradstreet (D&B) Data Universal Numbering Systems number ("DUNS number") when applying. If they already have a DUNS number, you don't need to get a new one. To obtain this number, the business can call D&B's Federal Registration Department <u>toll-free at 1-866-705-5711</u> and ask for a DUNS number or request a DUNS online at http://fedgov.dnb.com/webform/. It's free and takes only 5 minutes. D&B will ask for some basic information and then assign a DUNS number over the phone or via the online form with a 1 to 2-day turnaround time.

DUNS #	(if applicable)
$DUND \pi$	(II applicable)

CCD IS AN EQUAL OPPORTUNITY LENDER, PROVIDER AND EMPLOYER